

A meeting of the **CABINET** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 19 NOVEMBER 2015** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting held on 22nd October 2015.

**M Sage
388169**

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

3. CORPORATE PLAN AND FINANCE - INTEGRATED PERFORMANCE REPORT (QUARTER 2) (Pages 11 - 56)

To receive a report by the Corporate Team Manager and Head of Resources on progress against the Key Activities and Corporate Indicators listed in the Council's Corporate Plan for 2015/16 for the period 1st July 2015 to 30th September 2015.

**D Buckridge
388065
R Maxwell
388117**

4. REVIEW OF THE COUNCIL'S LETTINGS POLICY (Pages 57 - 98)

To consider a report by the Head of Customer Services on the necessary changes to the Lettings Policy in light of new legislation and statutory guidance.

**J Collen
388220**

5. ESTABLISHMENT OF A PROCESS FOLLOWING THE RECEIPT OF AN EXAMINER'S REPORT INTO A NEIGHBOURHOOD PLAN (Pages 99 - 112)

To consider a report by the Planning Policy Team Leader regarding the options upon receipt of an Examiner's report into a Neighbourhood Plan, the proposed process to determine whether a Neighbourhood Plan progresses to referendum and the procedures for conducting a Referendum.

**C Bond
388435**

6. ST NEOTS NEIGHBOURHOOD PLAN EXAMINATION OUTCOME AND PROGRESSION TO REFERENDUM (Pages 113 - 284)

To consider a report by the Planning Policy Team Leader regarding the Examiner's report into the St Neots Neighbourhood Plan leading to a Referendum on whether or not it should be brought into force as part of the statutory development plan.

**C Bond
388435**

7. **FINDINGS AND RECOMMENDATIONS OF AFFORDABLE HOUSING WORKING GROUP** (Pages 285 - 290)
- To consider a report and respond to the recommendations made by the Affordable Housing Working Group.
- D Buckridge
388065**
8. **LOCAL PLAN TO 2036 UPDATE** (Pages 291 - 298)
- To consider a report by the Head of Development following recent Government announcements relating to a timescale for the production of Local Plans, an update on progress with preparing the Huntingdonshire Local Plan and the proposed way forward.
- P Bland
388430**
9. **TREASURY MANAGEMENT 6-MONTH PERFORMANCE REVIEW** (Pages 299 - 306)
- To receive a report by the Head of Resources on the Council's treasury management activity for the first 6 months of the year, including investment, borrowing activity and treasury performance.
- C Mason
388157
R Maxwell
388117**
10. **HINCHINGBROOKE COUNTRY PARK JOINT GROUP** (Pages 307 - 310)
- To receive the notes of the Hinchingsbrooke Country Park Joint Group meeting held on 16th October 2015.
- A Green
388169**
11. **COMMENTS FROM OVERVIEW AND SCRUTINY** (Pages 311 - 314)
- Summary of the comments from the Overview and Scrutiny Panels on respective items on the Agenda.
- D Buckridge
388065**
12. **EXCLUSION OF PRESS AND PUBLIC**
- To resolve:
- that the press and public be excluded from the meeting because the business to be transacted contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees
13. **ONE LEISURE NEGOTIATIONS** (Pages 315 - 320)
- To consider a report by the One Leisure Business Manager – Development regarding future negotiations relating to One Leisure.
- B Gray
388058**

Dated this 11 day of November 2015



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it -*

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) *Disclosable pecuniary interests includes -*

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*

(5) *A Member has a non-statutory disclosable interest where -*

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Mrs Melanie Sage, Democratic Services Team, Tel No. 01480 388169/e-mail Melanie.Sage@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.